

# USPTO Board Meeting Agenda

September 22, 2022 7:00 PM

	Agenda Topics	Time/Notes:
<b>Call Meeting to Order</b>	<p><i>Determine Quorum ((5 voting members - according to bylaws, all members have voting rights at first 2 meetings)</i></p> <p><i>Attendees - Please sign-in on the sign-in sheet or on the chat feature; include your child(ren) teachers and advisors</i></p>	<p>Meeting called to order at 7:00 PM</p>
<b>Review/Approve Minutes</b>	<p>from August 2022</p> <p><a href="#">August 25 2022 Minutes</a></p>	<p><i>Motion - Alisha</i></p> <p><i>Second - Robin Duran</i></p>
<b>Officer Report's</b> <ul style="list-style-type: none"> <li>• <b>President</b></li> <li>• <b>Vice President(s)</b></li> <li>• <b>Secretary</b></li> <li>• <b>Treasurer</b></li> </ul>	<p>Jenny- Treasurer's Report</p> <p><a href="https://drive.google.com/drive/folders/1yi1tX42sGD_xqmsJM0FZz64uuOIB8fdP">https://drive.google.com/drive/folders/1yi1tX42sGD_xqmsJM0FZz64uuOIB8fdP</a></p>	<p><i>Car Vinyls brought in more than projected at Back to School Bash; ~\$14K in teacher accounts; Will follow up to make sure grants are all paid out</i></p>
<b>Admin Introduction &amp; Update</b> <b>Teacher &amp; Admin Updates</b>	<p>Floor open to any teacher/admin with updates</p>	<p>Kindergarten: big focus on apples and life cycles, upcoming field trip to pumpkin patch</p> <p>1st: first field trip to fire station; reading workshop routines are going well; still adjusting to having recess prior to lunch but it is going well - making transitions back to classroom easier</p> <p>Mrs. Halmo: Bulldog Family reads together starts tomorrow and will culminate at Trunk or Treat, kids get prizes each Wed and Fri at school if they are reading at home, middle of 1st unit on Life Science across all grade levels; 2nd grade will have fire station come an divot the school and will also have owls come visit; 3rd grade went to Botanical gardens last week; 4th grade just finished up salt dough maps of Colorado; 5th grade just wen to RMNP</p> <p>Teacher lounge is finished and available for use at HS/Elem.</p>
<b>Fall Fundraiser</b> <ul style="list-style-type: none"> <li>• Kickoff - Sept 8th</li> </ul>	<p>Sales update - over \$44,000 online</p> <p>Packets were due 20th. Runs through the 26th online though.</p>	<p>Will be seeking parent volunteers via SignUp Genius to unload the fundraiser trucks (~9-10am) and pass out items (after 2pm), link for volunteers is</p>

<ul style="list-style-type: none"> <li>• Delivery Day - Oct 20th</li> <li>• Limo Ride - Oct 21st</li> </ul>	<p>Volunteers for Drop-off Day and Limo Ride</p>	<p>on Facebook page and will look to put it back on the website as well.</p> <p>Ticket rewards can still be turned on from online sales/packets until they are no longer needed.</p> <p>Also need parent volunteers for limo ride (one on the limo and some at the lunch location).</p> <p>Limo rides are separated by grade level (slightly longer than regular lunch period).</p> <p>Elementary typically go to FunPlex for pizza and MS might go to Bulldog Deli.</p>
<p><b>Upcoming events</b></p>	<p>Fall Grant Application window - Oct 3rd-19th</p> <ul style="list-style-type: none"> <li>• Volunteers for committee</li> </ul> <p>Teacher Appreciation Oct 12th</p> <ul style="list-style-type: none"> <li>• Breakfast or Lunch for Elementary/High</li> <li>• Dinner for Middle School during Conference nights</li> </ul> <p>Trunk or Treat - Oct 21st</p>	<p>Will need about 4-5 volunteers, make sure USPTO has your email if you are interested; Mr. M will be in on the Fall grant committee</p> <p>Estimating ~\$10K for fall grants from the fundraiser</p> <p>MS fall conferences will be 10/5 and 10/12 from 4-8pm.</p> <p>Movie The One and Only Ivan will be shown on the field during Trunk or Treat.</p> <p>Parents are welcome to set up a trunk as well as clubs and other extracurriculars.</p> <p>Booster club may run concessions.</p>
<p><b>Community Dialogue</b></p>	<p>Floor open to anyone</p>	
<p><b>Adjournment</b></p>		<p>7:30 PM</p>
<p><b>Next Meeting Date</b></p>	<p>October 27 @ 7:00 pm</p>	