

USPTO Board Meeting Agenda

January 26, 2023 7:00 PM

----- Agenda Topics -----

		<i>Time/Notes:</i>
Call Meeting to Order	<p><i>Determine Quorum (5 voting members - those who have attended/volunteered at 3 events)</i></p> <p><i>Attendees - Please sign-in on the sign-in sheet or on the chat feature; include your child(ren) teachers and advisors</i></p>	7:01 PM
Officer Report's <ul style="list-style-type: none"> • Secretary • Treasurer 	<p>*Approve Minutes from November 2022 November 17, 2022 Minutes</p> <p>*Treasurer's Report USPTO Financial Statement 12/31/22</p>	<p><i>Motion - Megan Marquez</i> <i>Second - Jillian Klug</i></p> <p>Discussions about increased cost for Spring Carnival, will need to have more parent involvement to cover teacher costs for activities rather than PTO covering; Heather DeBoer asks if PTO will partner with Read Across America event to provide snacks for volunteers</p>
Teacher & Admin Updates	Floor open to any teacher/admin with updates	Still have some grants to pay out from fall
Spring Carnival	<p>Date - 5/12?</p> <p>Carnival committee volunteers</p> <p>Online Basket Auction and pick up at carnival</p> <p>Activities</p> <p>Volunteers</p>	<p>Will offer sign-up for teachers but will allow them to manage their own activities; will also reach out to food trucks/bouncy houses/face painting; will create committee for parent volunteers to coordinate starting the beginning of February; will also have a basket auction again, due Wed prior for pick up Fri night; tentative date of May 12th; Heather DeBoer would like to seek more support from MS and HS teachers</p>
Spring Grants	<p>March application dates;</p> <p>Available 3/8;</p> <p>Due 3/24</p> <p>Amount available & vote approval</p>	<p><i>PTO has been approached to provide funds to the counselors for \$5K, leaving \$15K for Spring Grants</i></p> <p><i>Motion - Rhonda Westover</i> <i>Second - Heather DeBoer</i></p>
Open Position Announcement	<p>Formal Vacancy Announcement February</p> <p>Nominations Open Through March</p> <p>Nominees shall be presented at the March Meeting</p> <p>Voting held at April meeting</p>	<p><i>President of PTO Board will step down next month; there has been a struggle to find volunteers both from parents and teachers; only Elementary and MS participates in the fundraiser (over half of the grants this fall went to HS); Rhonda Westover reports minimal communication is received via MS - recommend more communication from administrators, funding has also passed up the chain since students attend K-12; comments and recommendations have been geared toward MS and HS staff involvement; Monika Folsom reiterated the shift in communication from Elem-HS toward student independence (suggest going through the Advisors or daily</i></p>

		<i>announcements); suggest having a faculty board member from each level to serve as a liaison as well as a student represented; the board cannot function without increased participation; discussed a change in by-laws to require a certain level of participation to request a grant; Heather DeBoer shared that the We Are Family PLC is working to increase staff involvement</i>
Community Dialogue	Floor open to anyone	<i>Brittany Corliss (4th grade) wanted to share thanks for the funding of indoor recess activities with cold temperatures approaching; PTO will continue to meet in the conference room for the rest of the year (recommend signs to direct people) Next meeting Feb 23rd</i>
Adjournment		<i>7:41 PM</i>
Next Meeting Date	February 23, 2023 @ 7:00 pm	